

WEDNESDAY, 19 JANUARY 2022

TO: THE CABINET MEMBER FOR LEADER

I HEREBY SUMMON YOU TO ATTEND A VIRTUAL MEETING OF THE **CABINET MEMBER DECISIONS MEETING FOR THE LEADER** WHICH WILL BE HELD AT **10.00 AM**, ON **WEDNESDAY, 26TH JANUARY, 2022** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

A G E N D A

1. DECLARATIONS OF INTEREST.
2. DECISIONS RECORD - 15TH DECEMBER 2021. 3 - 4
3. HOUSEHOLD SUPPORT FUND - TACKLING FOOD POVERTY
WLGA GRANT. 5 - 8
4. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT
FUNDS: TARGETED FINANCE FUND. 9 - 16
5. REPORTS NOT FOR PUBLICATION.
FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE
CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST
TEST THE CABINET MEMBER MAY CONSIDER THAT THE FOLLOWING
ITEMS ARE NOT FOR PUBLICATION AS THEY CONTAIN EXEMPT
INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF
SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS
AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO
INFORMATION) (VARIATION) (WALES) ORDER 2007.
6. PEBBLE & CHEESE LTD (RECLAIM OF GRANT SUPPORT). 17 - 20

Note:- The press and public are not entitled to attend the meeting. The decision record will be published normally within 3 working days.

Agenda Item 2

CABINET MEMBER DECISIONS MEETING FOR THE LEADER

WEDNESDAY, 15 December 2021

PRESENT: Councillor: E. Dole (Cabinet Member).

The following officers were in attendance:

A. Rees, Bureau Officer;
M.S. Davies, Democratic Services Officer

Virtual Meeting: 10.00 am - 10.10 am

1. DECLARATIONS OF INTEREST

There were no declarations of personal interest.

2. DECISIONS RECORD - 19TH NOVEMBER 2021

RESOLVED that the decision record of the meeting held on the 19th November, 2021 be signed as a correct record.

**3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS:
TARGETED FINANCE FUND**

RESOLVED that the following applications for assistance from the Targeted Finance Fund be approved subject to the usual terms and conditions and those specified in the report:

Targeted Finance Fund	
Applicant	Award
CYCA – Connecting Youth Children and Adults [Glanymor]	£19,968.00
Brynamman Public Hall and Institute	£20,000.00

CABINET MEMBER

DATE

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CABINET MEMBER DECISIONS MEETING FOR THE LEADER 26/01/2022

Cabinet Member:	Portfolio:
Cllr. Emlyn Dole	Leader

HOUSEHOLD SUPPORT FUND – TACKLING FOOD POVERTY WLGA GRANT

Purpose:

To consider and approve the following proposals:

- To approve the establishment of an initiative to enable the authority to support an increased number of people facing food poverty.

Recommendations / key decisions required:

Approve the delivery of the Food Poverty initiative.

Reasons:

To support an increased number of people facing food poverty by providing financial support to enable organisations to meet local needs.

Directorate	Designation	Tel No.
Name of Head of Service:		
Jason Jones	Head of Regeneration	01267 224124
Report Author:	E Mail Address:	
Rhian Phillips	MRPhillips@carmarthenshire.gov.uk	

Declaration of Personal Interest (if any): None

Dispensation Granted to Make Decision (if any): N / A

DECISION MADE:

Signed: _____ DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting



Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY
CABINET MEMBER DECISIONS MEETING FOR THE LEADER
26th January 2022

Household Support Fund - Food Poverty WLGA Grant

As part of the Tackling Food Poverty, Carmarthenshire County Council has been allocated an additional budget for financial year 21/22 of £27,865 of revenue funding by the WLGA to help tackle food poverty within the county.

The Purpose of the Fund is to support an increased number of people facing food poverty through the provision of funding to a range of community food initiatives which are experiencing difficulties in meeting the needs of their customers. Such problems might arise from an unsustainable growth in demand for food and essential goods, or difficulties sourcing sufficient donations and good food surplus to meet local needs.

It is proposed that this funding is distributed to local food banks that are helping to tackle food poverty within the county. In order to identify demand, the authority will invite expression of interests from local food banks, up to a maximum of £3,500 to provide support with the purchase of additional supplies of good quality food and essential goods through the Council's existing contract with Castell Howell Foods.

All expression of interests submitted for the fund must support the aim of tackling food poverty and food insecurity. The project must benefit the residents of the Carmarthenshire and meet one or more of the Well-being Objectives within Carmarthenshire County Council's own measurements.

The project will be administered by CCC central Bureau team via an Expression of Interest. Assessment will be on the need for the activity, how they plan to target the most in need, and can be delivered and fully claimed by the 31st March 2022.

Eligible applications will be presented to a grants panel that will be assessed against the criteria and make recommendations for funding.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: **Jason Jones**

Head of Regeneration

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

1. Finance

A total budget of £27,865 (Revenue) is made available via the WLGA Household Support Fund – Tackling Food Poverty to provide support to foodbanks across the county.



CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jason Jones

Head of Regeneration

1. Scrutiny Committee N/A
2. Local Member(s) N/A
3. Community / Town Council N/A
4. Relevant Partners N/A
5. Staff Side Representatives and other Organisations N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY
CABINET MEMBER DECISIONS MEETING FOR THE LEADER
26th January 2022

**FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS:
 TARGETED FINANCE FUND**

To approve the following:

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

Targeted Finance Fund – Annex 1

1 Applications – Total Value = £20,000

Total Number of Applications – 1 Total Value = £20,000

DETAILED REPORT ATTACHED

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Helen L Morgan

Development Manager Regeneration & Policy

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Helen L Morgan

Development Manager Regeneration & Policy

- 1. Local Member(s)** As per individual report
- 2. Community / Town Council** As per individual report
- 3. Relevant Partners** As per individual report
- 4. Staff Side Representatives and other Organisations** As per individual report

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Targeted Finance Fund	TFF-21-06	County Hall, Carmarthen. SA31 1JP

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Targeted Finance Fund 2021-2022
Report Author: cowen@carmarthenshire.gov.uk
Tel: 01269 590216
Balance Available - £20,447
Report Value - £20,000

1 of 1

Application Reference: TFF-21-06

Project Title	Capel y Groes – Cilycwm Community Centre
Applicant	Menter Cilycwm
Ward	CILYCWM
Key Account Management	<p>The Targeted Finance Fund is a discretionary fund available to Key Account Management (KAM) clients. For an organisation to become a KAM client they must be a third sector not for profit organisation that falls into one of the following 3 categories:</p> <ul style="list-style-type: none"> • Existing social enterprises that have the potential to grow, be sustainable and create employment ✓ • Emerging projects that have the potential to create jobs ✓ • Third sector organisations that deliver vital services within our communities ✓
Project Description	<p>The project is to restore and adapt Capel y Groes, a Grade II Listed Building donated to Menter Cilycwm by the Annibynwyr congregation in 2019, into a fully accessible, energy-efficient community centre with income potential to cover all maintenance costs and secure the future of this historic building. Cilycwm has had no venue for meetings or community activities since the school was closed in 2013. In the past the community was very active, and they want to revive that community spirit. Following on from a 2019 Project Viability study, this grant will be used for phase 1: Project Development to convert the chapel.</p> <p>This start-up phase involves surveys, appraisals, plans, permissions, and costings (e.g., structural, energy, heritage impact, asbestos, ecology, bat, topographic, and archaeological surveys) led by conservation professionals (Hiraeth Architecture, formerly r+m architects) and their project manager, who is an experienced building surveyor and conservation professional. The result will enable them to apply for funding for the Capital Works phase to refurbish and adapt the building for community use and provide expanded vital services so badly needed after the difficult and isolating times of the COVID-19 pandemic.</p> <p>There is no duplication of services or additionality. The proposed community centre will fill an aching gap. In the past Cilycwm has been a very vibrant and active community and we want to revive that spirit and develop resilience in case of future challenges like lockdowns or rural de-population.</p> <p>A TFF grant will contribute to phase 1: Project Development to meet the RIBA Stages 1, 2 and 3. The budget also covers fees & costs for the lead consultant/architects, project manager, local building surveyor and expenses like mileage and materials for displaying plans for community consultation and the planning authorities.</p>

	<p>While these surveys and plans are ongoing, the group will continue to offer Ty Capel vestry as a small meeting venue for community groups to meet while adhering to Welsh Government COVID-19 guidelines about social distancing, ventilation, and hand sanitising. For example, the Community Council have held meetings there, the Parents & Toddlers group are about to start meeting, and local farms have donated firewood totes to raise funds for the community centre project.</p> <p>By the end of the Project Development stage, they expect to be ready to apply for a major grant(s) to progress to the Project Delivery/Capital Works phase of refurbishing and adapting Capel y Groes into a fully accessible, energy-efficient, and sustainable community centre. At this stage the broad estimate for capital works is around £250k. They will not stop as one of the key objectives of Menter Cilycwm is “To secure the establishment of a community centre”.</p> <p>A Cilycwm community hub will benefit all residents of Cilycwm Community Council area and those of Rhandirmwyn ward in Llanfair-ar-y-Bryn (in total about 600 people from about 250 children including over 80 children/young people). They will benefit from a broad programme of activities based at the centre and other outdoor activities beyond. During the Project Development phase, we will work on an updated Business Plan.</p>
Economic Benefit	<ul style="list-style-type: none"> • Number of individuals into training/education - 0 • Number of individuals into volunteering - 10 • Number of community groups/organisations assisted – 5 • New enterprises created - 1 • Number of jobs created – 1 • Increased turnover /profitability - £3k • Public and private leverage funding £60,930.00
Total Project Cost Eligible Capital Eligible Revenue Ineligible Costs Amount and % of grant requested Match funding	<p style="text-align: center;">£80,390.00 - Net</p> <p style="text-align: center;">Nil</p> <p style="text-align: center;">£41,303.00 Start-up costs, professional fees – full spreadsheet breakdown provided with application</p> <p style="text-align: center;">£39,087.00 £25,000 – Purchase of field £14,087.00 – Site investigation, surveys, contingency</p> <p style="text-align: center;">£20,000.00 @ 48.4% (Eligible revenue)</p> <p style="text-align: center;">£60,390.00 Applied to various external funders - (Total project delivery costs)</p>
Cllr and Officer Consultations Undertaken	<ul style="list-style-type: none"> • Cllr Arwel Davies • Michael O’shea – Welsh Government • Edward Holland – Director Holland Heritage • Aled Owen Richards – Trustee • Hilary Moira Davies – Trustee • Cilycwm Community Council

<p>Evidence of Need / Community Engagement</p>	<p>There is strong evidence of the need for a community centre, they conducted a Project Viability Study in 2019 which proposed three options for future use of Capel y Groes, and the community voted for a community hub.</p> <p>Before this they carried out several community consultations to find out what people want, a public meeting to discuss whether to accept Capel y Groes as a hall in Feb 2016; a public meeting to discuss the Project Viability study in May 2019; and a tent at 2019 Cilycwm Show asking, “What would improve the quality of life in Cilycwm?”</p> <p>During the Project Development phase, they expect to hold several more community engagement sessions including inviting people to comment on architect’s plans and displays and to contribute to heritage stories</p>
<p>Contributing to key Strategies</p>	<p>The project will address the following outcome of Carmarthenshire County Council’s 2018-2023 Corporate Strategy:</p> <ul style="list-style-type: none"> • Supporting good connections with friends, family, and safer communities (especially helping by people to feel they belong to their local area; encouraging them to treat each other with respect and providing an enabling environment for people in the area from different backgrounds get on well together, as well as advice sessions on home and community safety). • Recognising that Carmarthenshire has the highest number of Welsh speakers in Wales, promoting Welsh language and culture (especially through use of Welsh language in the community, Cor Cyswllt Cilycwm and more cultural activities in Welsh, and celebrating Welsh history and culture). • Helping every child to have a good start in life (especially through the Parent & Toddler group). • Supporting older people to maintain dignity and independence in their later years (especially through Bore Coffi, art & craft classes, skill sharing, advice sessions). <p>The project will particularly address these two goals of the 2015 Wales Wellbeing of Future Generations Act:</p> <ul style="list-style-type: none"> • A Wales of more cohesive communities • A Wales of vibrant culture and thriving Welsh language. <p>It will also contribute to a healthier Wales, a more equal Wales, a resilient Wales.</p> <p>They are also in tune with the ways of working promoted by the Act such as: aiming to make Cilycwm a better place to live for now and for people in future; taking a collaborative approach; and considering and involving people of all ages and diversity. As stated above (at §5.0), while Menter Cilycwm’s priority is to establish a community centre, in the longer term we intend to inspire the community to do more things together: to re-engage with the wider world of art, music, sport, the natural world and further education.</p>
<p>Ownership/Lease</p>	<p>Ownership Registered Charity - 1171942</p>
<p>Business Plan/Officer Comments including details of support moving</p>	<p>The Business Plan to be developed during this Project Development phase will fully explore the potential for growth and consider different ways of earning income besides room hire and community fundraising.</p>

<p>forward/next steps linked to growth and sustainability</p>	<p>Eventually when the Cilycwm Community Hub is refurbished and open, they will employ a Centre Manager to develop a diverse programme of activities, reaching out to all groups and interests in the community. In future phases, they hope to contribute more to creating jobs and growth (at the Community Centre), and looking after the environment (e.g., a Repair café, promoting recycling, renewable energy, habitat creation, enhancing biodiversity and pollination).</p> <p>Many local people will benefit economically. During the Project Development phase various professionals such as architects, surveyors, engineers, heritage consultants will earn fees. Hiraeth Architecture are based in Cardiff, the Project Development Coordinator is from Cilycwm, others are from around Wales.</p> <p>Menter Cilycwm became responsible for maintenance of Capel y Groes and the adjoining Ty Capel when ownership of the building was transferred to them in May 2019. A key component of this Project Development phase is developing a robust Business Plan with detailed projected financial costs per annum. Current costs are only £700 p.a. but, having consulted other village halls nearby, we estimate that future maintenance costs could be between £2k and £5k p.a.</p>
<p>Recommendation</p>	<p>Award - £20,000.00</p>
<p>Subject to:</p>	

Agenda Item 6

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

Document is Restricted

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